



# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID-AFRIKA

*Regulation Gazette*

**No. 9875**

*Regulasiekoerant*

**Vol. 570**

**Pretoria, 19 December 2012**  
**Desember**

**No. 35984**

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# GOVERNMENT NOTICES

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## DEPARTMENT OF ENERGY

No. R. 1061

19 December 2012

### PETROLEUM PRODUCTS ACT, 1977

#### AMENDMENT OF REGULATIONS REGARDING PETROLEUM PRODUCTS SITE AND RETAIL LICENCES

The Minister of Energy has under section 12C, read with sections 2A, 2C, 2E and 2F of the Petroleum Products Act, 1977 (Act No. 120 of 1977), made the regulations in the Schedule.

#### SCHEDULE

##### Definition

1. In these regulations "the Regulations" means the regulations published under Government Notice No. R. 286 of 27 March 2006.

##### Amendment of regulation 38 of the Regulations

2. Regulation 38 of the Regulations is hereby amended by the substitution for paragraph (a) of the following paragraph:

“(a) remains the property of the Department of Energy”.

##### Substitution of Annexure A to the Regulations

3. Annexure A to this Schedule is hereby substituted for Annexure A to the Regulations.

##### Substitution of Annexure B to the Regulations

4. Annexure B to this Schedule is hereby substituted for Annexure B to the Regulations.

ANNEXURE A: FORMS

DE 29



**energy**

Department:  
Energy  
REPUBLIC OF SOUTH AFRICA

**APPLICATION FOR SITE OR RETAIL LICENCE**  
**PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS SITE AND**  
**RETAIL LICENCE REGULATIONS 2006**

<p><b>INSTRUCTIONS</b></p> <p>1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.</p> <p>2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A <input checked="" type="checkbox"/>.</p> <p>3. USE A SEPARATE FORM FOR EACH LICENCE APPLICATION.</p> <p>4. INDICATE TYPE OF LICENCE YOU ARE APPLYING FOR. <input type="checkbox"/> SITE LICENCE                      <input type="checkbox"/> RETAIL LICENCE</p> <p>5. INDICATE IF APPLICATION IS FOR AN EXISTING OPERATION (CONVERSION LICENCE) OR A NEW OPERATION APPLICATION. <input type="checkbox"/> CONVERSION LICENCE      <input type="checkbox"/> NEW LICENCE</p>	<p><b>OFFICIAL USE ONLY</b></p> <p><b>SITE LICENCE NUMBER</b></p> <table border="1"><tr><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> <p><b>RETAIL LICENCE NUMBER</b></p> <table border="1"><tr><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	/									/											/									/										
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**SECTION 1: APPLICANT'S DETAILS (COMPLETE FOR SITE AND RETAIL LICENCE APPLICATIONS)**

REGISTERED NAME IN FULL

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TRADE NAME IN FULL

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MOBILE PHONE NUMBER

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TOWN/CITY

POSTAL CODE

MUNICIPAL AREA/AUTHORITY

INDICATE PROVINCE WHERE THE RETAIL OPERATIONS ARE/WILL BE CARRIED OUT

- EASTERN CAPE     FREE STATE     GAUTENG     KWAZULU-NATAL
- LIMPOPO     MPUMALANGA     NORTHERN CAPE     NORTH WEST
- WESTERN CAPE

GLOBAL POSITIONING SYSTEM (GPS) COORDINATES OF PROPERTY WHERE RETAIL OPERATIONS ARE/WILL BE CARRIED OUT

NOTE: Coordinates must be recorded from the centre of the property.

LATITUDE: degrees, minutes, seconds

LONGITUDE: degrees, minutes, seconds

**SECTION 4: COMPLETE FOR A RETAIL LICENCE APPLICATION ONLY**

TRADE NAME/PROPOSED TRADE NAME

NAME OF FUEL SUPPLIER (wholesaler / refiner)

OIL COMPANY BRAND DISPLAYED/TO BE DISPLAYED ON SITE

INDICATE TYPE OF RELATIONSHIP BETWEEN SITE OWNER AND RETAILER (DEALER)  
(Select one of the following)

- RETAILER OWNED, RETAILER OPERATED     3<sup>rd</sup> PARTY OWNED, OIL COMPANY LEASED, RETAILER OPERATED
- OIL COMPANY OWNED, RETAILER OPERATED     OIL COMPANY TRAINING SITE (Include wholesale licence number if issued)
- OTHER

IF OTHER  
(SPECIFY)

1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

SITE LICENCE NO. (IF ISSUED)

Note: Where a new retailer applies for a retail licence to replace an existing retailer, in such a case please enter the site licence number.

1	/	1	1	1	1	/	1	1	1	1
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VOLUMES (LITRES) SOLD IN LAST CALENDAR YEAR. (For retailing operations that existed before the 31 March 2006)

PETROL

1	1	1	1	1	1	1	1	1	1	1	1
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DIESEL

1	1	1	1	1	1	1	1	1	1	1	1
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ILLUMINATING  
PARAFFIN

1	1	1	1	1	1	1	1	1	1	1	1
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ENTER PROJECTED VOLUMES (FOR NEW RETAILING OPERATION AS INDICATED IN THE NPV SUBMITTED)

PETROL

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DIESEL

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ILLUMINATING  
PARAFFIN

1	1	1	1	1	1	1	1	1	1	1	1
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**DOCUMENTS TO BE ATTACHED FOR A NEW SITE LICENCE APPLICATION**

1. A motivation for the site.

2. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.

3. A certified copy of the land use-zoning certificate issued by a competent authority, authorising retailing from the site.

4. A certified copy The Record of Decision of the environmental authorities in accordance with the Environmental Conservation Act, 1989 (Act No. 73 of 1989), permitting retailing operations on the site.

5. A Certified copy of, in the case of-

a. An owner, the title deed to the land on which the site is located.

OR

b. Publicly owned land, the written permission of the landowner.

6. The permission by the National Roads Authority to develop the site, if the site allows or is intended to allow access by vehicles to a national road.

7. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.



**DOCUMENTS TO BE ATTACHED FOR CONVERSION SITE LICENCE APPLICATION**

1. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.

2. Certified copy of, in the case of-

- a. An owner, the title deed to the land on which the site is located.

OR

- b. Publicly owned land, the written permission of the land owner.

OR

- c. A lease agreement or an offer to purchase the site or an offer to lease the site.

3. A declaration by the applicant stating that the applicant is in compliance with the Act, the referred Regulations and all other national, provincial and local government laws applicable for the operation of the activity concerned, including but not limited to laws relating to labour, safety, hazardous substances, security, health and the environment.

4. If retailing operations were being conducted on the site at the commencement of the Amendment Act's, a declaration by the applicant to that effect.

5. If the applicant is in the process of developing a site at the commencement of the Amendment Acts, a statement signed by the appropriate building inspector or other competent authority stating-
  - a. the date on which building plans for the site were approved by the appropriate authorities, and
  - b. that construction in accordance therewith had begun at the commencement of the Amendment Acts.

6. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.

**DOCUMENTS TO BE ATTACHED FOR A NEW RETAIL LICENCE APPLICATION**

1. A motivation for the retailing activity.

2. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.

3. In the case of an application made by a natural person claiming to be a historically disadvantaged South African, a declaration by that person to that effect.

4. The net present value calculation including-

- a. the result of the net present value calculation, and
- b. all data and assumptions used in the calculation of the net present value.

5. A declaration by the applicant stating that the applicant is not owned in any way by a licensed wholesaler.

6. In the case of an application made by a juristic person, a declaration on the extent of ownership of the business by historically disadvantaged South Africans as defined in the Charter.

7. In the case of a retail business owned by a licensed wholesaler for training purposes, declaration by the licensed wholesaler stating that the licensed retailing activity will be used for training purposes.

8. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.

**DOCUMENTS TO BE ATTACHED IF THIS IS AN APPLICATION FOR CONVERSION RETAIL LICENCE**

1. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.

2. In the case of an application made by a natural person claiming to be a historically disadvantaged South African, a declaration by that person to that effect.
3. In the case of an application made by a juristic person, on the extent of ownership of the business by historically disadvantaged South Africans as defined in the Charter.
4. A declaration by the applicant stating that the applicant is in compliance with the Act, these Regulations and all other applicable national, provincial and local government laws, including but not limited to laws relating to labour, safety, hazardous substances, security, health and the environment.
5. A declaration by the applicant stating that the applicant is not owned in any way by a licensed wholesaler.
6. In the case of a retail business owned by a licensed wholesaler for training purposes, declaration by the licensed wholesaler stating that the licensed retailing activity will be used for training purposes.
7. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.

**DECLARATION**

I (full names).....hereby  
declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 34 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
.....(year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at  
..... (place) on this .....day of  
.....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_

**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><b><u>Gauteng</u></b> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><b><u>Physical Address</u></b> Corner Paul Kruger &amp; Visagie Visagie Street, 192 Pretoria 0001</p>	<p><b><u>Western Cape</u></b> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><b><u>Physical Address</u></b> 34 The Terraces Building Riebeeck &amp; Bree Streets Cape Town 8001</p>	<p><b><u>Kwazulu- Natal</u></b> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><b><u>Physical Address</u></b> Durban Bay House (3<sup>rd</sup> floor) Anton Lembede street, 333 Durban 4000</p>
<p><b><u>Eastern Cape</u></b> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><b><u>Physical Address</u></b> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><b><u>Free State</u></b> Private Bag X3658 Welkom 9463 (057) 391 1300</p> <p><b><u>Physical Address</u></b> The Strip Building Stateway &amp; Bok Street, 314 Welkom 9460</p>	<p><b><u>Mpumalanga</u></b> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><b><u>Physical Address</u></b> Province Building Cnr Paul Kruger &amp; Botha Avenue Witbank 1035</p>
<p><b><u>North West</u></b> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><b><u>Physical Address</u></b> Vaal University of Technology Building Cnr Voortrekker &amp; Margareta Prinsloo street Klerksdorp 2570</p>	<p><b><u>Northern Cape</u></b> Private Bag X6093 Kimberley 8301 (053) 807 1710</p> <p><b><u>Physical Address</u></b> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><b><u>Limpopo</u></b> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><b><u>Physical Address</u></b> Broll Building Dorp Street 101 Polokwane 0699</p>



**energy**

Department:  
Energy  
REPUBLIC OF SOUTH AFRICA

**APPLICATION FOR TEMPORARY LICENCE**

**PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS LICENCE REGULATIONS 2006**

<p><b>INSTRUCTIONS</b></p> <p>1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.</p> <p>2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A <input type="checkbox"/>.</p>	<p><b>PLEASE COMPLETE</b></p> <p>RETAIL /WHOLESALE / MANUFACTURING LICENCE NUMB</p> <table border="1"> <tr> <td></td><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td> </tr> </table>		/							/				
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**SECTION 1: APPLICANTS DETAILS**

FULL NAME OF TEMPORARY LICENCE APPLICANT IF NOT AN INDIVIDUAL (for example, company name or trust name etc.)


ENTER FULL NAME OF TEMPORARY LICENCE APPLICANT IF AN INDIVIDUAL

NOTE: In the event that a corporate entity or partnership, trust or body other than an individual makes the application, state here the personal particulars of the person authorised to make this application on behalf of such body.

TITLE 

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FAMILY NAME 

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FIRST NAME 

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IDENTITY NO. 

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INDICATE REASONS WHY APPLICANT (ABOVE) IS THE APPROPRIATE PERSON TO BE ISSUED WITH A TEMPORARY LICENCE

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**SECTION 2: COMPLETE REASONS FOR APPLICATION AND INCLUDE MOTIVATIONS FOR A TEMPORARY LICENCE**

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**DOCUMENTS TO BE ATTACHED TO THIS APPLICATION FORM**

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| <p>1. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non - South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.</p> <p style="text-align: center;">OR</p> <p>a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.</p> |
|--|

**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to regulation 34 (retail licence), regulation 25 (wholesale licence) and regulation 27 (manufacturing licence) regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_



**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><b><u>Gauteng</u></b> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><b><u>Physical Address</u></b> Corner Paul Kruger &amp; Visagie Visagie Street, 192 Pretoria 0001</p>	<p><b><u>Western Cape</u></b> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><b><u>Physical Address</u></b> 34 The Terraces Building Riebeeck &amp; Bree Streets Cape Town 8001</p>	<p><b><u>Kwazulu- Natal</u></b> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><b><u>Physical Address</u></b> Durban Bay House (3<sup>rd</sup> floor) Anton Lembede street, 333 Durban 4000</p>
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INDICATE NUMBER OF EMPLOYEES BY RACE, GENDER AND DISABILITY

BLACK EMPLOYEES: MALE

FEMALE

DISABLED

COLOURED EMPLOYEES: MALE

FEMALE

DISABLED

INDIAN EMPLOYEES: MALE

FEMALE

DISABLED

WHITE EMPLOYEES: MALE

FEMALE

DISABLED

TOTAL NUMBER OF EMPLOYEES

SECTION 4: COMPLETE DETAILS ON TRAINING OF LICENSEE'S EMPLOYEES

NUMBER OF EMPLOYEES TRAINED

INDICATE TITLE AND QUALIFICATIONS OBTAINED BY EMPLOYEES

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**DOCUMENTS TO BE ATTACHED TO THE SUBMISSION OF ANNUAL INFORMATION FORM**

1. A declaration that the ownership of the licensed activity has not changed.
2. A declaration that a wholesaler, with an exception of a retail activity licensed to a wholesaler for training purposes, does not own the licensed retail business.
3. Progress and an updated plan in respect of compliance with the objectives of the Charter.
4. A declaration that the retail licence is not held directly or indirectly by a licensed wholesaler.

**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 34 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_

**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><b><u>Gauteng</u></b> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><b><u>Physical Address</u></b> Corner Paul Kruger &amp; Visagie Visagie Street, 192 Pretoria 0001</p>	<p><b><u>Western Cape</u></b> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><b><u>Physical Address</u></b> 34 The Terraces Building Riebeek &amp; Bree Streets Cape Town 8001</p>	<p><b><u>Kwazulu- Natal</u></b> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><b><u>Physical Address</u></b> Durban Bay House (3<sup>rd</sup> floor) Anton Lembede street, 333 Durban 4000</p>
<p><b><u>Eastern Cape</u></b> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><b><u>Physical Address</u></b> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><b><u>Free State</u></b> Private Bag X 3658 Welkom 9463 (057) 391 1300</p> <p><b><u>Physical Address</u></b> The Strip Building Stateway &amp; Bok Street, 314 Welkom 9460</p>	<p><b><u>Mpumalanga</u></b> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><b><u>Physical Address</u></b> Province Building Cnr Paul Kruger &amp; Botha Avenue Witbank 1035</p>
<p><b><u>North West</u></b> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><b><u>Physical Address</u></b> Vaal University of Technology Building Cnr Voortrekker &amp; Margareta Prinsloo street Klerksdorp 2570</p>	<p><b><u>Northern Cape</u></b> Private Bag X6093 Kimberley 8301 (053) 807 1710</p> <p><b><u>Physical Address</u></b> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><b><u>Limpopo</u></b> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><b><u>Physical Address</u></b> Broll Building Dorp Street 101 Polokwane 0699</p>

**ANNEXURE B: LICENCE FEES**

Site licence fee	R 1000
Retail licence fee	R 500
Annual retail licence fee	R 500
Temporary retail licence fee	R 500
Duplicate licence fee	R 500
Site licence transfer fee	R 500
Amendment licence fee	R 500

Payment must be deposited into the following relevant regional account closest to the region where the application is lodged –

**Bank:** Nedbank

**Account holder:** Department of Energy

Include your reference number, which will be provided by the Controller, on the deposit slip.

Account Holder Name	Account Number	Branch code	Branch Name
Department of Energy - GP	1454 117 761	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - KZN	1454 117 788	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NW	1454 117 796	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - WC	1454 117 818	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - MP	1454 117 826	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - FS	1454 117 834	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - EC	1454 117 842	14 54 05	Corporate Client Services, Johannesburg
Department of Energy – LP	1454 117 850	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NC	1454 117 869	14 54 05	Corporate Client Services, Johannesburg



**PETROLEUM PRODUCTS ACT, 1977****AMENDMENT OF REGULATIONS REGARDING PETROLEUM PRODUCTS  
WHOLESALE LICENCES**

The Minister of Energy has under section 12C, read with sections 2A, 2C, 2E and 2F of the Petroleum Products Act, 1977 (Act No. 120 of 1977), made the regulations in the Schedule.

**SCHEDULE****Definition**

1. In these regulations "the Regulations" means the regulations published under Government Notice No. R. 287 of 27 March 2006.

**Amendment of regulation 12 to the Regulations**

2. Regulation 12 (5) of the Regulations is hereby amended by the substitution for paragraph (a) of the following paragraph:

“(a) remains the property of the Department of Energy”.

**Substitution of Annexure A of the Regulations**

3. Annexure A to this Schedule is hereby substituted for Annexure A to the Regulations.

**Substitution of Annexure B to the Regulations**

4. Annexure B to this Schedule is hereby substituted for Annexure B to the Regulations.

**ANNEXURE A: FORMS**



**energy**

Department:  
Energy  
REPUBLIC OF SOUTH AFRICA

DE 28

**APPLICATION FOR WHOLESALE LICENCE**

*PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS WHOLESALE LICENCE REGULATIONS 2006*

<p><b>INSTRUCTIONS</b></p> <p>1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.</p> <p>2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A ☒.</p> <p>3. INDICATE IF APPLICATION IS FOR AN EXISTING OPERATION (CONVERSION LICENCE) OR A NEW OPERATION APPLICATION (NEW LICENCE)</p> <p><input type="checkbox"/> CONVERSION LICENCE      <input type="checkbox"/> NEW LICENCE</p>	<p><b>OFFICIAL USE ONLY</b></p> <p>WHOLESALE LICENCE NUMBER</p> <table border="1"> <tr> <td>/</td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	/						/					
/						/							

**SECTION 1: APPLICANT'S DETAILS**

REGISTERED NAME IN FULL


TRADE NAME IN FULL


POSTAL ADDRESS OF REGISTERED OFFICE


POSTAL CODE

--	--	--	--

PHYSICAL ADDRESS OF REGISTERED OFFICE


POSTAL CODE

--	--	--	--

BUSINESS TEL NO. (INCLUDE CODE)

--	--	--	--	--	--	--	--	--	--	--	--	--

FAX NO. (BUSINESS)

--	--	--	--	--	--	--	--	--	--	--	--	--

MOBILE PHONE NUMBER

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E-MAIL ADDRESS 

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**ENTER DETAILS OF DESIGNATED PERSON OF THE ENTITY (IN CASE OF INDIVIDUAL, ENTER APPLICANTS DETAILS)**

TITLE 

--	--	--	--

FAMILY NAME 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

FIRST NAME 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

IDENTITY NO. 

--	--	--	--	--	--	--	--	--	--	--	--	--	--

**SECTION 2: APPLICANT'S BUSINESS DETAILS**

Indicate by cross  type of entity or specify in "other"

- LIMITED LIABILITY COMPANY       
  CLOSE CORPORATION       
  SOLE TRADER  
 INDIVIDUAL       
  PARTNERSHIP       
  BODY CORPORATE  
 TRUST       
  OTHER

IF OTHER (SPECIFY) 


REGISTRATION NUMBER 


TAX NUMBER 


INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN PERCENTAGE 

			%
--	--	--	---

**PHYSICAL ADDRESS (where wholesaling operations are/will be based)**

STREET NAME1 


STREET NAME2 


STREET NO. 


SUBURB 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

TOWN/CITY 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

POSTAL CODE 

--	--	--	--

MUNICIPAL  
AREA/LOCAL  
AUTHORITY

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓

INDICATE PROVINCE WHERE THE WHOLESALING ACTIVITIES ARE/WILL BE CARRIED OUT

- EASTERN CAPE     FREE STATE     GAUTENG     KWAZULU-NATAL  
 LIMPOPO     MPUMALANGA     NORTHERN CAPE     NORTH WEST  
 WESTERN CAPE

SECTION 3: VOLUMES SOLD BY APPLICANT  
 VOLUMES (LITRES) SOLD IN LAST CALENDAR YEAR.  
 (For wholesaling operations that existed before 31 March 2006)

PETROL

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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DIESEL

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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ILLUMINATING  
PARAFFIN

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

AVIATION  
GASOLINE

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

LIQUIFIED  
PETROLEUM  
GAS

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

JET FUEL

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

BIOFUELS

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

**DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR A WHOLESALE LICENCE**

1. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.

OR

a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.

2. A declaration by the applicant stating that the applicant is in compliance with the Charter or a statement of its plans to meet the requirements of the Charter.

3. A declaration by the applicant, who qualifies in terms of Section 2D of the Act, that the applicant is in compliance with all national, provincial and local government legal requirements applicable for the operation of the activity concerned that are in force at the time the application is made.

4. A list of all storage and distribution facilities intended to be used, including shared storage and distribution facilities, with specific reference to-
  - a. the location;
  - b. the capacity;
  - c. the ownership, including the ownership of the land on which the storage facilities are situated, and, in the case of shared ownership, the basis of sharing; and
  - d. the names of other wholesalers sharing the same facilities.

The information required in terms of attachment number 5 must be provided in respect of the different prescribed petroleum products which are to be stored.

5. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.

**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 25 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)

..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_

**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><b><u>Gauteng</u></b> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><b><u>Physical Address</u></b> Corner Paul Kruger &amp; Visagie Visagie Street, 192 Pretoria 0001</p>	<p><b><u>Western Cape</u></b> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><b><u>Physical Address</u></b> 34 The Terraces Building Riebeeck &amp; Bree Streets Cape Town 8001</p>	<p><b><u>Kwazulu- Natal</u></b> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><b><u>Physical Address</u></b> Durban Bay House (3<sup>rd</sup> floor) Anton Lembede street, 333 Durban 4000</p>
<p><b><u>Eastern Cape</u></b> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><b><u>Physical Address</u></b> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><b><u>Free State</u></b> Private Bag X3658 Welkom 9463 (057) 391 1300</p> <p><b><u>Physical Address</u></b> The Strip Building Stateway &amp; Bok Street, 314 Welkom 9460</p>	<p><b><u>Mpumalanga</u></b> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><b><u>Physical Address</u></b> Province Building Cnr Paul Kruger &amp; Botha Avenue Witbank 1035</p>
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# energy

Department:  
Energy  
REPUBLIC OF SOUTH AFRICA

## APPLICATION FOR TEMPORARY LICENCE

*PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS LICENCE REGULATIONS 2006*

<p><b>INSTRUCTIONS</b></p> <p>1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.</p> <p>2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A ☐.</p>	<p style="text-align: center;"><u>PLEASE COMPLETE</u></p> <p>RETAIL / WHOLESALE / MANUFACTURING LICENCE NUMBER</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 30px; height: 20px;">/</td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;">/</td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> <td style="width: 30px; height: 20px;"> </td> </tr> </table>	/				/			
/				/					

### SECTION 1: APPLICANTS DETAILS

FULL NAME OF TEMPORARY LICENCE APPLICANT IF NOT AN INDIVIDUAL (for example, company name or trust name etc.)


### ENTER FULL NAME OF TEMPORARY LICENCE APPLICANT IF AN INDIVIDUAL

NOTE: In the event that a corporate entity or partnership, trust or body other than an individual makes the application, state here the personal particulars of the person authorised to make this application on behalf of such body.

TITLE

FAMILY NAME

FIRST NAME

IDENTITY NO.

INDICATE REASONS WHY APPLICANT (ABOVE) IS THE APPROPRIATE PERSON TO BE ISSUED WITH A TEMPORARY LICENCE

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**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to regulation 34 (retail licence), regulation 25 (wholesale licence) and regulation 27 (manufacturing licence) regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_

**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

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MOBILE PHONE NUMBER

FAX NO. (INCLUDE CODE)

E-MAIL ADDRESS

**SECTION 3: COMPLETE ONLY IF THERE HAS BEEN A CHANGE OF DESIGNATED PERSON OF THE ENTITY (IN CASE OF INDIVIDUAL, ENTER APPLICANTS DETAILS)**

TITLE

FAMILY NAME

FIRST NAME

IDENTITY NO.

**SECTION 4: INFORMATION TO BE COMPLETED IN RESPECT OF VOLUMES (LITRES) PURCHASED WITHIN THE REPUBLIC OF SOUTH AFRICA IN THE LAST CALENDAR YEAR**

PETROL

DIESEL

ILLUMINATING PARAFFIN

AVIATION GASOLINE

LIQUIFIED PETROLEUM GAS

JET FUEL

BIOFUELS

VOLUMES (LITRES) SOLD WITHIN THE REPUBLIC OF SOUTH AFRICA IN LAST CALENDAR YEAR

PETROL 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DIESEL 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

ILLUMINATING  
PARAFFIN 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

AVIATION  
GASOLINE 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

LIQUIFIED  
PETROLEUM  
GAS 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

JET FUEL 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

BIOFUELS 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

INDICATE NUMBER OF EMPLOYEES BY RACE, GENDER AND DISABILITY

BLACK EMPLOYEES:      MALE      

--	--	--	--	--

  
                                      FEMALE      

--	--	--	--	--

  
                                      DISABLED      

--	--	--	--	--

COLOURED EMPLOYEES:      MALE      

--	--	--	--	--

  
  FEMALE      

--	--	--	--	--

  
  DISABLED      

--	--	--	--	--

INDIAN EMPLOYEES: MALE

FEMALE

DISABLED

WHITE EMPLOYEES: MALE

FEMALE

DISABLED

TOTAL NUMBER OF EMPLOYEES

INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN PERCENTAGE

%

**DOCUMENTS TO BE ATTACHED WITH THE SUBMISSION OF THE WHOLESALE ANNUAL INFORMATION FORM**

- |   |
|---|
| 1. A declaration by the licensee that the ownership of the licensed activity has not changed.   |
| 2. The volumes of each prescribed petroleum products purchased and sold outside of the Republic of South Africa.                                    |
| 3. A declaration by the applicant stating that the applicant is in compliance with all national provincial and local government legal requirements. |
| 4. The volumes of each prescribed petroleum products purchased and sold outside of the Republic of South Africa.                                    |
| 5. A progress and an updated plan in the respect of complying with the objectives of the Charter.   |
| 6. A report on the training and the number and title of the qualifications obtained by learners employed by the licensed wholesaler.                |

**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 25 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_



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<p><b><u>Gauteng</u></b> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><b><u>Physical Address</u></b> Corner Paul Kruger &amp; Visagie Visagie Street, 192 Pretoria 0001</p>	<p><b><u>Western Cape</u></b> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><b><u>Physical Address</u></b> 34 The Terraces Building Riebeeck &amp; Bree Streets Cape Town 8001</p>	<p><b><u>Kwazulu- Natal</u></b> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><b><u>Physical Address</u></b> Durban Bay House (3<sup>rd</sup> floor) Anton Lembede street, 333 Durban 4000</p>
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<p><b><u>North West</u></b> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><b><u>Physical Address</u></b> Vaal University of Technology Building Cnr Voortrekker &amp; Margareta Prinsloo street Klerksdorp 2570</p>	<p><b><u>Northern Cape</u></b> Private Bag X6093 Kimberley 8301 (053) 807 1752</p> <p><b><u>Physical Address</u></b> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><b><u>Limpopo</u></b> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><b><u>Physical Address</u></b> Broll Building Dorp Street 101 Polokwane 0699</p>

**ANNEXURE B: LICENCE FEES**

Wholesale licence fee	R 1000
Annual wholesale licence fee	R 500
Duplicate licence fee	R 500
Temporary licence fee	R 500
Licence amendment fee	R 500

Payment must be deposited into the following relevant regional account closest to the region where the application is lodged –

**Bank:** Nedbank

**Account holder:** Department of Energy

Include your reference number, which will be provided by the Controller, on the deposit slip.

Account Holder Name	Account Number	Branch code	Branch Name
Department of Energy - GP	1454 117 761	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - KZN	1454 117 788	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NW	1454 117 796	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - WC	1454 117 818	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - MP	1454 117 826	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - FS	1454 117 834	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - EC	1454 117 842	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - LP	1454 117 850	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NC	1454 117 869	14 54 05	Corporate Client Services, Johannesburg

**PETROLEUM PRODUCTS ACT, 1977****AMENDMENT OF REGULATIONS REGARDING PETROLEUM PRODUCTS  
MANUFACTURING LICENCES**

The Minister of Energy has under section 12C, read with sections 2A, 2C, 2E and 2F of the Petroleum Products Act, 1977 (Act No. 120 of 1977), made the regulations in the Schedule.

**SCHEDULE****Definition**

1. In these regulations "the Regulations" means the regulations published under Government Notice No. R. 288 of 27 March 2006.

**Amendment of regulation 11 of the Regulations**

2. Regulation 11 (4) of the Regulations is hereby amended by the substitution for paragraph (a) of the following paragraph:

“(a) remains the property of the Department of Energy”.

**Substitution of Annexure A to the Regulations**

3. Annexure A to this Schedule is hereby substituted for Annexure A to the Regulations.

**Substitution of Annexure B to the Regulations**

4. Annexure B to this Schedule is hereby substituted for Annexure B to the Regulations.

ANNEXURE A: FORMS

DE 30



energy

Department: Energy REPUBLIC OF SOUTH AFRICA

APPLICATION FORM FOR A MANUFACTURING LICENCE PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS MANUFACTURING LICENCE REGULATIONS 2006

<b>INSTRUCTIONS</b> 1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM. 2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A <input type="checkbox"/> .	<b>OFFICIAL USE ONLY</b>  MANUFACTURING LICENCE NUMBER  <table border="1"> <tr> <td>/</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	/								/					
	/								/						

SECTION 1: APPLICANT'S DETAILS

REGISTERED NAME IN FULL


TRADE NAME IN FULL


POSTAL ADDRESS OF REGISTERED OFFICE


POSTAL CODE

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PHYSICAL ADDRESS OF REGISTERED OFFICE


POSTAL CODE

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BUSINESS TEL NO. (INCLUDE CODE)

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MOBILE PHONE NUMBER

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FAX NO. (INCLUDE CODE)

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E-MAIL ADDRESS


ENTER DETAILS OF CONTACT PERSON

TITLE

--	--	--	--

FAMILY NAME

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

FIRST NAME

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

IDENTITY NO.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

SECTION 2: APPLICANT'S BUSINESS DETAILS

Indicate by cross  type of entity or specify in "other"

- LIMITED LIABILITY COMPANY       CLOSE CORPORATION       SOLE TRADER  
 INDIVIDUAL                               PARTNERSHIP                               BODY CORPORATE  
 TRUST     OTHER

IF OTHER (SPECIFY)


REGISTRATION NUMBER


TAX NUMBER


PLEASE INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN PERCENTAGE

				%
--	--	--	--	---

ERF OR STAND OR LOT NUMBER AND TITLE OF PROPERTY AS IT APPEARS ON THE TITLE DEED OF THE PROPERTY.


PHYSICAL ADDRESS (where Manufacturing activities are/will be carried out)

STREET NAME1


STREET NAME2


STREET No.


SUBURB

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

TOWN/CITY

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

POSTALCODE

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MUNICIPAL  
AREA/  
AUTHORITY

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓

INDICATE PROVINCE WHERE THE MANUFACTURING ACTIVITIES ARE/WILL BE CARRIED OUT

- EASTERN CAPE     FREE STATE     GAUTENG     KWAZULU-NATAL  
 LIMPOPO     MPUMALANGA     NORTHERN CAPE     NORTH WEST  
 WESTERN CAPE

GLOBAL POSITIONING SYSTEM (GPS) COORDINATES OF PROPERTY WHERE MANUFACTURING  
ACTIVITY ARE/WILL BE CARRIED OUT

NOTE: Coordinates must be recorded from the centre of the property, or can be obtained from EIA report.

LATITUDE: degrees, minutes, seconds

↓	↓	°	↓	↓	'	↓	↓	"
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LONGITUDE: degrees, minutes, seconds

↓	↓	°	↓	↓	'	↓	↓	"
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INDICATE VOLUMES IN BARRELS OF OIL MANUFACTURED PER DAY OR EQUIVANT THEREOF

MAXIMUM MANUFACTURING CAPACITY

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---

CURRENT MANUFACTURING CAPACITY

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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**DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR A MANUFACTURING LICENCE**

- |   |
|---|
| <p>1. In the case of an application made by an applicant who does not qualify in terms of section 2D of the Act, a motivation for the manufacturing activity.</p>   |
| <p>2. A certified copy of the title deed of the property on which the manufacturing facility is located or is proposed to be located and where applicable, the written permission of the owner of the property on which the manufacturing facility is located or is proposed to be located.</p>   |
| <p>3. A certified copy of the applicant's identity document, if the applicant is a natural person, and in the case of a non- South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be.</p> <p style="text-align: center;">OR</p> <p>a certified copy of the business entity's registration documents, if the applicant is a corporate entity or a trust.</p>   |
| <p>4. A declaration by the applicant stating that the applicant is in compliance with the Charter or a statement of its plans to meet the requirements of the Charter.</p>  |
| <p>5. In the case of an application made by an applicant who does not qualify in terms of section 2D of the Act, certified copies of-</p> <p style="padding-left: 40px;">a. the land use zoning certificate issued by a competent authority, authorising the manufacturing activity on the property.</p> <p style="text-align: center;">and</p> <p style="padding-left: 40px;">b. the Record of Decision of the environmental authorities in accordance with the Environmental Conservation Act, 1989 (Act No. 73 of 1989), as amended or the National Environmental Management Act, 1998 (Act No. 107 of 1998), as amended, permitting manufacturing operations on the property.</p> |
| <p>6. A declaration by the applicant stating that the applicant is in compliance with the Act, the referred Regulations and all other national, provincial and local government laws applicable for the operation of the activity concerned, including but not limited to laws relating to labour, safety, hazardous substances, security, health and environment.</p>  |
| <p>7. If necessary, the original or certified copy of a declaration by the applicant giving reasons why any attachment required is not provided.</p>  |

**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 27 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_



**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

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I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

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- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to regulation 34 (retail licence), regulation 25 (wholesale licence) and regulation 27 (manufacturing licence) regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)  
.....(year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
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\_\_\_\_\_  
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Capacity: \_\_\_\_\_

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**energy**  
 Department:  
 Energy  
 REPUBLIC OF SOUTH AFRICA

**MANUFACTURING LICENCE ANNUAL INFORMATION (SUBMISSION FORM)**  
**PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS MANUFACTURING LICENCE REGULATIONS 2006**

<p><b>INSTRUCTIONS</b></p> <p>1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.</p> <p>2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A ☒.</p>	<p><b>PLEASE COMPLETE</b></p> <p>MANUFACTURING LICENCE NUMBER</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>/</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>/</td> <td></td> <td></td> <td></td> </tr> </table>	/						/			
/						/					

**SECTION 1: COMPLETE LICENSEE'S DETAILS**

REGISTERED NAME IN FULL


TRADE NAME IN FULL


ENTER DETAILS OF CONTACT MEMBER OF ENTITY

TITLE

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FAMILY NAME


FIRST NAME

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

IDENTITY NO.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**SECTION 2: COMPLETE IF THERE IS A CHANGE IN LICENSEE'S PARTICULARS**

TRADE NAME IN FULL


POSTAL ADDRESS OF REGISTERED OFFICE


POSTAL CODE

--	--	--	--	--

BUSINESS TEL NO. (INCLUDE CODE)

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MOBILE PHONE NUMBER 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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FAX NO. (INCLUDE CODE) 

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E-MAIL ADDRESS 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓

**SECTION 3: COMPLETE IF THERE HAS BEEN A CHANGE OF DESIGNATED PERSON OF THE ENTITY (IN CASE OF INDIVIDUAL, ENTER APPLICANT'S DETAILS)**

TITLE 

↓	↓	↓	↓
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FAMILY NAME 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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FIRST NAME 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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IDENTITY NO. 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
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**SECTION 4: INFORMATION TO BE COMPLETED IN RESPECT OF VOLUMES (LITRES) PURCHASED OUTSIDE THE REPUBLIC OF SOUTH AFRICA IN THE LAST CALENDAR YEAR**

PETROL 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---

DIESEL 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

ILLUMINATING PARAFFIN 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

AVIATION GASOLINE 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

LIQUIFIED PETROLEUM GAS 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

JET FUEL 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

BIOFUELS 

↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓
---	---	---	---	---	---	---	---	---	---	---	---

VOLUMES  
(LITRES) SOLD  
OUTSIDE THE  
REPUBLIC OF  
CALENDAR

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

SOUTH AFRICA IN LAST  
YEAR

PETROL

DIESEL

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

ILLUMINATING  
PARAFFIN

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

AVIATION  
GASOLINE

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

LIQUIFIED  
PETROLEUM  
GAS

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

JET FUEL

1	1	1	1	1	1	1	1	1	1	1	1
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BIOFUELS

1	1	1	1	1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---	---	---	---	---

INDICATE NUMBER OF EMPLOYEES BY RACE, GENDER AND DISABILITY

BLACK EMPLOYEES:

MALE

1	1	1	1
---	---	---	---

FEMALE

1	1	1	1
---	---	---	---

DISABLED

1	1	1	1
---	---	---	---

COLOURED EMPLOYEES:

MALE

1	1	1	1
---	---	---	---

FEMALE

1	1	1	1
---	---	---	---

DISABLED

1	1	1	1
---	---	---	---



INDIAN EMPLOYEES:      MALE      

↓	↓	↓	↓
---	---	---	---

   FEMALE      

↓	↓	↓	↓
---	---	---	---

   DISABLED      

↓	↓	↓	↓
---	---	---	---

WHITE EMPLOYEES:      MALE      

↓	↓	↓	↓
---	---	---	---

   FEMALE      

↓	↓	↓	↓
---	---	---	---

   DISABLED      

↓	↓	↓	↓
---	---	---	---

TOTAL NUMBER OF EMPLOYEES      

↓	↓	↓	↓	↓	↓
---	---	---	---	---	---

INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN PERCENTAGE      

↓	↓	↓	↓	%
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**DOCUMENTS TO BE ATTACHED WITH THE SUBMISSION OF THE MANUFACTURING ANNUAL INFORMATION**

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|---|
| 1. A declaration by the licensee that the ownership of the licensed activity has not changed.   |
| 2. The volumes of each petroleum product manufactured.  |
| 3. The volumes of each petroleum product sold, within the Republic of South Africa, to-<br>a. licensed wholesalers, and<br>b. licensed retailers. |
| 4. The volumes of each petroleum product purchased from licensed wholesalers.   |
| 5. Progress and an updated plan in the respect of complying with the objectives of the Charter.   |
| 6. A report on the training and the number and title of the qualifications obtained by learners employed by the licensee.                         |

**DECLARATION**

I (full names).....hereby declare that all information provided herein is within my personal knowledge and that-

- a) I am duly authorised to make this declaration;
- b) I am the designated person responsible for this licence and any conditions attached thereto;
- c) I have read and understood the regulations related hereto, with specific reference to Regulation 27 regarding any false declaration; and
- d) all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this..... day of.....(month)..... (year)

.....  
Signature

I certify that the deponent-

- (a) has acknowledged that he/she knows and understands the contents of this application form and its annexures, that he/she has no objection to taking the prescribed oath and that he/she considers the oath binding on his/her conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (place) on this .....day of .....(month).....(year).

\_\_\_\_\_  
**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_

**NOTE:** If this application form is completed electronically it must be printed out, signed before a Commissioner of Oaths and submitted with the necessary supporting documents and submitted to the appropriate regional office using the relevant address, mentioned below.

<p><b><u>Gauteng</u></b> Private Bag X96 Pretoria 0001 (012) 406 8000</p> <p><b><u>Physical Address</u></b> Corner Paul Kruger &amp; Visagie Visagie Street, 192 Pretoria 0001</p>	<p><b><u>Western Cape</u></b> Private Bag X9 Roggebaai 8012 (021) 418 3724</p> <p><b><u>Physical Address</u></b> 34 The Terraces Building Riebeeck &amp; Bree Streets Cape Town 8001</p>	<p><b><u>Kwazulu- Natal</u></b> Private Bag X54307 Durban 4000 (031) 335 9647/ 9638</p> <p><b><u>Physical Address</u></b> Durban Bay House (3<sup>rd</sup> floor) Anton Lembede street, 333 Durban 4000</p>
<p><b><u>Eastern Cape</u></b> Private Bag X6013 Port Elizabeth 6000 (041) 396 3914</p> <p><b><u>Physical Address</u></b> 690 Crispin Hall Cnr Mount and Diaz Road Port Elizabeth 6000</p>	<p><b><u>Free State</u></b> Private Bag X 3658 Welkom 9463 (057) 391 1300</p> <p><b><u>Physical Address</u></b> The Strip Building Stateway &amp; Bok Street, 314 Welkom 9460</p>	<p><b><u>Mpumalanga</u></b> Private Bag X7297 Witbank 1035 (013) 653 0500</p> <p><b><u>Physical Address</u></b> Province Building Cnr Paul Kruger &amp; Botha Avenue Witbank 1035</p>
<p><b><u>North West</u></b> Private Bag XA1 Klerksdorp 2570 (018) 464 2460</p> <p><b><u>Physical Address</u></b> Vaal University of Technology Building Cnr Voortrekker &amp; Margareta Prinsloo street Klerksdorp 2570</p>	<p><b><u>Northern Cape</u></b> Private Bag X6093 Kimberley 8301 (053) 807 1710</p> <p><b><u>Physical Address</u></b> 65 Phakamile Mabija Street Perm Building Northern Cape Kimberley 8300</p>	<p><b><u>Limpopo</u></b> Private Bag X9712 Polokwane 0699 (015) 287 4720</p> <p><b><u>Physical Address</u></b> Broll Building Dorp Street 101 Polokwane 0699</p>

**ANNEXURE B: LICENCE FEES**

Manufacturing licence fee for a manufacturing facility in respect of which section 2D of the Act is applicable	R 1000
Manufacturing licence fee for a manufacturing facility in respect of which section 2D of the Act is not applicable in respect of petroleum products manufactured from any hydrocarbon including petroleum, crude oil, natural gas, natural gas liquids, or coal or any combination thereof	R 10 000
Annual manufacturing licence fee in respect of petroleum products manufactured from any hydrocarbon including petroleum, crude oil, natural gas, natural gas liquids, or coal or any combination thereof	R 5000
Annual manufacturing licence fee in respect of petroleum products manufactured from other raw materials	R 500
Duplicate licence fee	R 500
Amendment licence fee	R 500
Temporary fee	R 500

Payment must be deposited into the following relevant regional account closest to the region where the application is lodged –

**Bank:** Nedbank

**Account holder:** Department of Energy

Include your reference number, which will be provided by the Controller, on the deposit slip.

Account Holder Name	Account Number	Branch code	Branch Name
Department of Energy - GP	1454 117 761	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - KZN	1454 117 788	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NW	1454 117 796	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - WC	1454 117 818	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - MP	1454 117 826	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - FS	1454 117 834	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - EC	1454 117 842	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - LP	1454 117 850	14 54 05	Corporate Client Services, Johannesburg
Department of Energy - NC	1454 117 869	14 54 05	Corporate Client Services, Johannesburg







Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001  
Publications: Tel: (012) 334-4508, 334-4509, 334-4510  
Advertisements: Tel: (012) 334-4673, 334-4674, 334-4504  
Subscriptions: Tel: (012) 334-4735, 334-4736, 334-4737  
Cape Town Branch: Tel: (021) 465-7531

Gedruk deur en verkrygbaar by die Staatsdrukker, Bosmanstraat, Privaatsak X85, Pretoria, 0001  
Publikasies: Tel: (012) 334-4508, 334-4509, 334-4510  
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