

4.3 ANNEXURE C: CHECKLIST**SEPA CHECKLIST**

Tick the appropriate box (✓)

HAVE YOU:	YES	NO
a) Read and understood the entire instruction document for 2020 SEPA?		
b) Read, understood, and followed all the instructions in Section 2 and Section 3?		
c) Provided a signed covering letter on a company letterhead stating the purpose of the submission?		
d) Correctly completed the SEPA 2020 template?		
e) Completed the required fields of the covering page (Annexure A)?		
f) Signed the declaration as required, indicating that the information supplied with this application is true and correct (Annexure B)?		
g) Answered yes to all questions in this checklist (Annexure C)?		
h) There are no blanks on Tab 1 and Tab 2		

NOTE: *If any of the answer(s) to the question(s) above is **NO**, the submission will not be considered.*