

CHAPTER 1

1. DEFINITIONS

1. In these Rules, unless the context otherwise indicates -

“Access to Information Act” refers to the Promotion of Access to Information Act 2 of 2000;

“Authorised person” means an official of the municipality authorised by the Municipal Manager to perform a specific task in terms of these Rules;

“By-law” means legislation passed by the Council of a Municipality;

“Calendar days” means all the days in a month, including weekends and public holidays;

“Chairperson” means a Councillor elected in a permanent or acting capacity to chair Council or any of its Committees meeting;

“Chief Whip” means a Councillor elected by the majority party who provides a supportive function to the Council, in conjunction with the Whips, to ensure the smooth functioning of Council meetings;

“Committee” means a committee of the uMhlathuze Municipality Council established in terms of -

- (a) Section 33, 79 or 80 of the Act; or
- (b) Any other law;

“Code of Conduct” means the Code of Conduct for Councillors set out in Schedule 1 to the Municipal Systems Act, 2000 (Act No. 32 of 2000);

“Contact details” shall include a physical address, postal address, electronic mail address, telephone number, facsimile number and cellular phone number;

“Constitution” means the Constitution of the Republic of South Africa Act 118 of 1996;

“Council” means;

- (a) the Council of uMhlathuze Municipality, exercising its legislative and executive authority through its municipal Council;
- (b) its successor-in-title;
- (c) a structure or person exercising a delegated power or carrying out an instruction, where any power in these Rules has been delegated or sub-delegated, or an instruction given, as contemplated in Section 59 of the Systems Act; and
- (d) a service provider fulfilling a responsibility under these Rules;

“Councillor” means a Member of a Municipal Council;

“Day” means any day of the week, excluding a Saturday, Sunday or Public Holiday, except where otherwise stated;

“Deputation” means a person or group of persons who wish to appear personally before the Council or a Committee of the Council in order to address the Council or Committee of the Council, but not an matters that will invoke Supply Chain processes;