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**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

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**DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT**

NO. 2251

8 July 2022

**WORLD HERITAGE CONVENTION ACT, 1999  
(ACT NO. 49 OF 1999)****AMENDED FORMAT AND PROCEDURE FOR NOMINATION OF WORLD HERITAGE SITES IN THE  
REPUBLIC OF SOUTH AFRICA**

I, Barbara Dallas Creecy, Minister of Forestry, Fisheries and the Environment, hereby publish the amended Format and Procedure for Nomination of World Heritage Sites in the Republic of South Africa in terms of section 6(1) and (4) of the World Heritage Convention Act, 1999 ( Act No. 49 of 1999), as set out in the Schedule hereto.



**BARBARA DALLAS CREECY  
MINISTER OF FORESTRY, FISHERIES AND THE ENVIRONMENT**

**SCHEDULE**



**forestry, fisheries  
& the environment**

Department:  
Forestry, Fisheries and the Environment  
**REPUBLIC OF SOUTH AFRICA**

**AMENDED FORMAT AND PROCEDURE FOR THE NOMINATION OF WORLD HERITAGE SITES IN  
THE REPUBLIC OF SOUTH AFRICA IN TERMS OF SECTION 6(1) and (4) OF THE WORLD  
HERITAGE CONVENTION ACT, 1999 (ACT NO. 49 OF 1999)**

**2022**

## **FOREWORD BY THE MINISTER**

South Africa is one of the 194 State Parties that have ratified the UNESCO 1972 Convention Concerning the Protection of the World Cultural and Natural Heritage (the Convention), in order to protect the incredible natural resources, biodiversity and cultural heritage within our boundaries.

In South Africa, the Convention has resulted in many notable achievements including the promulgation of the World Heritage Convention Act, 1999 (Act No. 49 of 1999) (the WHCA), the listing of ten (10) world heritage sites on the UNESCO World Heritage List due to their Outstanding Universal Value, and South Africa has recently been elected to the twenty-one (21) members World Heritage Committee (WHC).

Though these sites were successfully inscribed on the UNESCO World Heritage List, it remains the duty of South Africa to ensure that future Nomination Dossier developed meet the international standards and are of good quality. In this regard, the Format and Procedure for Nomination of World Heritage Sites (WHS) in the Republic of South Africa (Format and Procedure) has been developed in terms of section 6(1) and (4) of the WHCA.

The main objectives of the Format and Procedure is to provide guidance for anyone who intends to propose sites for Tentative Listing and World Heritage Status to UNESCO through the Department of Forestry, Fisheries and the Environment (the Department). It further provides guidance on: format and procedure for the entire UNESCO nomination process, provide guidance on the necessary studies that will ensure communities benefit from the world heritage sites in their neighbourhood and that they contribute to their livelihoods. The Format and Procedure complements the Operational Guidelines for the Implementation of the Convention.

The Department started the process of reviewing and amending the Format and Procedure in 2020 due to implementation challenges experienced since the gazetting of the document in 2015. The rationale for the review and amendment of the Format and Procedure is to close a number of identified gaps and limiting provisions which required further clarity and standardization. The draft amended Format and Procedure was gazetted for public comment on 29 June 2021 for the period of 30 days. It was taken through the intergovernmental consultative processes including the Working Groups, Mintech and Minmec for consultation and approval. All the comments received were considered. This final version of the amended Format and Procedure is a product of the consultative processes and has been approved by the intergovernmental consultative processes for implementation.

The amended Format and Procedure will continue to be periodically reviewed to reflect new concepts and to align with the Operational Guidelines for the implementation of the Convention. The South African World Heritage Convention Committee (SAWHCC) established in terms of section 6(2) of the WHCA will ensure that the amended Format and Procedure is adequately implemented.



**BARBARA DALLAS CREECY**  
**MINISTER OF FORESTRY, FISHERIES AND THE ENVIRONMENT**

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## 1. ACRONYMS AND ABBREVIATIONS

"AU"	African Union
"CBD"	Convention on Biological Diversity
"Centre"	UNESCO's World Heritage Centre
"GIS"	Geographic Information System
"IKS"	Indigenous Knowledge Systems
"ICCROM"	International Centre for the Study of the Preservation and Restoration of Cultural Property
"ICOMOS"	International Council on Monuments and Sites
"IUCN"	International Union for Conservation of Nature
"IMP"	Integrated Management Plans
"MA"	Management Authority
"NEMPAA"	National Environmental Management: Protected Areas Act, 2003, (Act No. 57 of 2003)
"NGO"	Non – Governmental Organisation
"MEC"	Member of the Executive Council
"NHRA"	National Heritage Resource Act, 1999 (Act No. 25 of 1999)
"NPAES"	National Protected Areas Expansion Strategy
"Operational Guidelines"	Operational Guidelines for the Implementation of The 1972 World Heritage Convention
"OUV"	Outstanding Universal Value
"Format and Procedure"	Procedure for the Nomination of World Heritage Sites in the Republic of South Africa
"Proponents"	Any interested parties or bodies who wish to nominate a site for Tentative Listing or Inscription onto the UNESCO World Heritage List

<b>"Ramsar"</b>	The Convention on Wetlands of International Importance, especially as Waterfowl Habitat, Ramsar, 1972
<b>"SAWHCC"</b>	South Africa World Heritage Convention Committee
<b>"SADC"</b>	Southern African Development Community
<b>"State Party"</b>	Republic of South Africa
<b>"Tentative List"</b>	The Tentative List of the Republic of South Africa
<b>"TFCA"</b>	Trans-frontier Conservation Area
<b>"the Convention"</b>	The World Heritage Convention Concerning the Protection of the World Cultural and Natural Heritage
<b>"the Department"</b>	Department of Forestry, Fisheries and the Environment
<b>"WHL"</b>	World Heritage List
<b>"WHC"</b>	World Heritage Convention Act, 1999 (Act No. 49 of 1999)
<b>"UNESCO"</b>	United Nations Educational, Scientific and Cultural Organisation



## 2. INTRODUCTION

The Format and Procedure for Nomination of World Heritage Sites in the Republic of South Africa was developed and *Gazetted* for implementation in 2015, in terms of section 6(1) of the World Heritage Convention Act, 1999 (Act No. 49 of 1999). It provides guidance for anyone who intends to propose properties for World Heritage status to UNESCO through the department and covers key requirements for both the tentative listing and nomination process for inscription.

The Format and Procedure is guided by the Operational Guidelines for the Implementation of the 1972 World Heritage Convention as published by UNESCO and the department ensures that requirements in both documents are fulfilled before submission to UNESCO.

Through experiences gained in the past five years of implementation of the format and procedure, number of challenges concerning the nomination process and the new emerging requirements that needed to be embedded in the Procedure. A need was identified to strengthen this procedure through review for the subsequent submission of all future World Heritage nominations, including those that are currently on the Tentative List.

### a. PROCEDURE

Nomination of properties to the World Heritage List enables the State Party to fulfil its commitment to the Convention. In addition, it contributes to South Africa's commitment to the Convention on Biological Diversity (CBD) as well as Outcomes 10 and 14 Delivery Agreements to conserve our biodiversity, transforming our society and uniting the Country. It is anticipated that this Procedure will assist in ensuring that the State Party's World Heritage properties maintain their status on the World Heritage List.

Once inscribed, these properties must be managed in accordance with international best practice models as well as conform to national legislation. For its part, UNESCO has developed the Operational Guidelines for the Implementation of the World Heritage Convention (Operational Guidelines), to assist State Parties with the implementation of the Convention. The Operational Guidelines sets procedures for:

- (i) The inclusion of properties on the Tentative List of the State Party;
- (ii) The inscription of properties on the World Heritage List and the List of World Heritage in Danger;
- (iii) The protection and conservation of World Heritage properties;
- (iv) The granting of International Assistance under the World Heritage Fund; and
- (v) The mobilisation of national and international support in favour of the Convention.

It is important to note that the process outlined in the Operational Guidelines remains the primary guide but all nominations will henceforth have to adhere to the national process as outlined herein.

The WHCA outlines the national processes that must be followed with the nomination and proclamation of World Heritage properties. Therefore, this Procedure should be read together with

the UNESCO Operational Guidelines for the Implementation of the World Heritage Convention as well as the WHCA.

A check list (**Annexure 1**) has been appended to this procedure to assist proponents in ensuring that their nominations meet the requirements of the State Party before they can be submitted to UNESCO.

### 3. PART 1: LEGISLATIVE FRAMEWORK

The World Heritage Convention Act, 1999 (Act No. 49 of 1999) is the primary legislation for issues concerning the establishment and management of World Heritage properties in the South Africa. Other relevant legislation, including, without limitation, the Constitution of the Republic of South Africa, 1996, the Intergovernmental Relations Framework Act, 2005 (Act No. 13 of 2005), the National Environmental Management Act 1998 (Act No. 107 of 1998), the National Environmental Management: Protected Areas Act, 2003 (Act No. 57 of 2003), the National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004) and the National Heritage Resources Act, 1999 (Act No. 25 of 1999) will impact on the processes that need to be followed for the nomination of sites.

#### 3.1 Definition of a World Heritage property

a) Article 1 of the Convention considers cultural heritage to be:

- |                      |   |
|----------------------|---|
| monuments:           | architectural works, works of monumental sculpture and painting, elements or structures of an archaeological nature, inscriptions, cave dwellings and combinations of features, which are of outstanding universal value from the point of view of history, art or science;   |
| groups of buildings: | groups of separate or connected buildings which, because of their architecture, their homogeneity or their place in the landscape, are of outstanding universal value from the point of view of history, art or science;  |
| sites:               | works of man or the combined works of nature and man, and areas including archaeological sites which are of outstanding universal value from the historical, aesthetic, ethnological or anthropological point of view.  |
| cultural landscapes: | defined in paragraph 47 of the Operational Guidelines, cultural landscapes are cultural properties representing the "combined works of nature and of man" as designated in Article 1 of the Convention. They are illustrative of the evolution of human society and settlement over time, under the influence of the physical constraints and/or opportunities presented by their natural environment and of successive social, economic and cultural forces, both external and internal. |

b) Article 2 of the Convention considers natural heritage to be:

- i. physical and biological formations or groups of such formations, which are of outstanding universal value from the aesthetic or scientific point of view;

- ii. geological and physiographical formations and precisely delineated areas which constitute the habitat of threatened species of animals and plants of outstanding universal value from the point of view of science or conservation;
- c) Furthermore, section 1 of the WHCA provides the following definition of a World Heritage Site:
- 1(xxiv) “ any place in the Republic which-
- a) has been included on—**
    - (i) the World Heritage List; or
    - (ii) the Tentative List of the Republic referred to in Article 121(a)(i) of the Operational Guidelines,
    - b) Has been proclaimed by the Minister by notice in the Gazette to be a World Heritage Site; or has been proclaimed by the Minister by notice in the Gazette to be a special heritage site for management in accordance with this Act as if that site qualified under paragraph (a) —**
      - (i) after consultation with the Minister affected by such a proclamation;
      - (ii) if applicable, after consultation with the relevant MEC; and
      - (iii) subject to a resolution of Parliament, but such a special heritage site cannot be referred to as a World Heritage Site.

### 3.2 Responsibility

The WHCA outlines in section 5 that the responsibility to enforce and implement the Convention lies with the Minister of Forestry, Fisheries and the Environment.

*Section 5 provides that: “the Minister is responsible for enforcing and implementing this Act and Convention in the Republic”.*

This means that the inscription of a property in the World Heritage List can only be made at the request and with the consent of the responsible Minister.

### 3.3 World Heritage Nominations

**3.3.1** Section 6(1) of the WHCA gives the Minister the powers to prescribe procedures for nomination of world heritage properties. Hence this format and procedure has been developed in fulfilment of this section.

**3.3.2** Proponents should note that by undertaking activities as outlined in Part 2 (Tentative Listing) and Part 3 (Nomination Dossier) does not mean that their proposals will be submitted to UNESCO as the Minister reserves the right to determine which proposals may be processed further.

## 4. PART 2: TENTATIVE LISTING

A Tentative List is an inventory of those properties situated on its territory which each State Party considers suitable for inscription on the United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage List (WHL). The Operational Guidelines for the implementation of the World Heritage Convention states the following in relation to the sites listed on the Tentative List

*Paragraph 63: Nominations to the WHL are not considered unless the nominated property has already been included on the State Party's Tentative List.*

*Paragraph 65: States Parties shall submit Tentative Lists to the Secretariat, at least one year prior to the submission of any nomination.*

The Operational Guidelines for the Implementation of the World Heritage Convention (paragraphs 62 to 76) further require State Parties to prepare, maintain and submit to the World Heritage Centre a Tentative List of properties they intend to nominate to the World Heritage List.

- a) In developing a Tentative List, the following basic requirements should be fulfilled:
- i. The Format (Annexure 2) of the Operational Guidelines should be used;
  - ii. Natural Heritage properties should be designated as any type of protected area, as outlined in section 9 of NEMPAA
  - iii. Cultural Heritage properties should have any formal protection provided for in terms of NHRA
  - iv. Mixed properties and where appropriate cultural landscapes should fulfil (ii) and/or (iii) mentioned above;
  - v. In nominating transboundary properties, the portion of the property that falls outside the Republic of South Africa should enjoy formal protection in accordance with legislation in that particular State Party;
  - vi. Transboundary properties should comply with the above and have full support of both State Parties;
  - vii. Formal structures or Management Authorities (MA) for overseeing the management of the proposed serial properties should enter into a formal agreement; and
  - viii. Clear indication on whether the proposed property overlaps with any sites declared in terms of other International culture and nature Conventions, for example, Convention on Biological Diversity (CBD), Man and Biosphere, Ramsar, etc.
- b) In addition to fulfilling basic requirement listed above, nominations to the Tentative List should also address the following management and administrative issues:
- i. Proposed boundary (identify possible core and buffer zone and or "buffering mechanisms"). Where no proposed buffer zone is indicated, a statement on how the OUV is proposed to be protected from outside pressures should be provided. See paragraph 103 - 106 of the Operational Guidelines including the UNESCO Resource Manual known as "Preparing World Heritage Nominations, second edition, 2011" for further elaboration;
  - ii. Land ownership (information to reflect the ownership as recorded in the Deeds Office including the contact details of the registered landowner/s);
  - iii. Land tenure system (land claims/ land use activities, communal land use), where applicable;
  - iv. Town and regional planning systems (including spatial development frameworks, zoning schemes, integrated development plans)
  - v. Stakeholder consultation plan and report – (Government structures, landowners, communities, relevant NGO's, Private Sector, etc.); the Plan should detail ways in which the stakeholders would be engaged, how often and when, the details of the stakeholders to be consulted. The Stakeholders should be informed of the implications of being inside a WHS. The Stakeholder Report should outline, the outcomes of the stakeholder engagement meetings, concerns raised, expectations from the Stakeholders. The report should be accompanied by the Attendance Registers and Minutes.

- vi. Current management system and proposed management structure, Endorsement from the Management Authority confirming the assumption of the Management role of the site when the property is inscribed as a WHS;
  - vii. State of conservation and current conservation management plans (List all strengths and weaknesses, opportunities and threats);
  - viii. Knowledge management system and/or preliminary bibliography (i.e. maps, GIS system, inventories, IKS);
  - ix. How this proposed nomination addresses the gaps in the World Heritage list as identified in the Gap Analysis Study of the Centre and UNESCO Advisory Bodies; and
  - x. Natural Heritage properties to include a statement on how the proposed nomination will address the priorities of government as far as the National Protected Areas Expansion Strategy is concerned.
- c. The SAWHCC will assess Tentative List nominations submitted for the purpose of making recommendations to the Minister of those sites which meet the criteria for inclusion on the Tentative List.
- d. The SAWHCC will review the Tentative List when it is necessary as determined in the *Operational Guidelines* for the implementation of the Convention and make recommendations to the Minister.
- e. Proponents will be required to make presentations on their proposal to the SAWHCC at any given time as determined by the Department.

## 5. PART 3: NOMINATION DOSSIER FOR INSCRIPTION

5.1 *Section 6(3) of the WHCA provides that "any person may submit a proposal in writing to the Department or, if it is in existence, the body referred to in subsection (2) for a place in the Republic to be nominated for inclusion on the World Heritage List".*

For sites to be considered of Outstanding Universal Value, they must fulfill, Criteria as defined in the Operational Guidelines, condition of Integrity and/or Authenticity, Protection and Management (Legal Protection, Boundaries, Buffer Zones, and Management Systems).

Proponents must take note of the timetable described in Part 4 of this format and procedure. Furthermore, they must interact with the SAWHCC through the Department to ensure compliance.

Nomination Dossiers should follow the format outlined in Annexure 5 of the Operational Guidelines. The nomination process is clearly set out in paragraphs 129 to 151 of the Operational Guidelines.

In addition to complying with the UNESCO format as set out in annexure 5 of the Operational Guidelines, nominations should also include the following:

- a. **Geographical Data**
  - i. Cadastral description of the area must include:-
    - ✓ Clearly defined core and buffer zone or buffering mechanisms;
    - ✓ GIS diagram;

- ✓ Written description of the GIS diagram provided;
  - ✓ Title deeds number/s, where these exist; and
  - ✓ Total area in hectares
- ii. Highest point (extent, to cover for fly overs)
- b. Land Ownership and Tenure**  
Statement of land ownership and tenure (confirmation letter from the Department responsible for land reform) or title deed.
- c. Land use**  
Statement of land uses (land use rights, mineral right etc.)
- d. State of Conservation of the property**
- (i) Biodiversity Management;
  - (ii) Cultural property management includes Indigenous Knowledge Systems and traditional and local practices; and
  - (iii) Current and planned conservation management interventions.
- f. Financing**  
Proof of long term financial commitment from management structures and/or other funders to maintain and conserve the proposed site in a sustainable manner for future use.
- g. Stakeholder Consultation Plan and Report**
- (i) Letter of consent from the relevant department in the case of state owned land or the owner/s for the inclusion of the property/properties for World Heritage site nomination;
  - (ii) The Stakeholder Plan should detail ways in which the stakeholders would be engaged, how often and when, the details of the stakeholders to be consulted (Database). The Stakeholders should be informed of the implications of being inside a WHS. The Stakeholder Report should outline, the outcomes of the stakeholder engagement meetings, concerns raised, expectations from the Stakeholders. Proof of stakeholder consultation should be attached (minutes/ reports and signed attendance registers); and
  - (iii) Arrangement and plan for continuous involvement of stakeholder's post inscription of the property.
- h. Protection and Management Arrangement**  
Existing management arrangement (Joint Steering Committee in case of serial nominations). National protection in terms of NEMPAA (Natural Properties) and NHRA (Cultural Properties) are a requirement.
- i. Socio- economic and tourism benefits**  
A study on socio-economic and tourism benefits to the local community is a requirement. The study should identify potential socio-economic opportunities that can take place in or around the proposed World Heritage Properties for the benefit of the local community. Methodology used to substantiate the information contained in the study should be provided. The study should be subjected to stakeholder consultation.



**j. Linkages with other programmes of Government, International Conventions and Programmes**

- (i) Contribution to the system of protected areas in South Africa;
- (ii) Does the area contribute to national priority areas?
- (iii) Clear Indication on whether the proposed property overlaps with any sites declared in terms of other International Conventions i.e CBD, Man and Biosphere, Ramsar and Transfrontier Conservation Areas (TFCA's)
- (iv) Other UNESCO cultural conventions
- (v) Objectives and priorities captured in national (e.g. National Development Plan, Climate Change), regional (e.g. SADC, AU) and/or international instruments (African World Heritage Fund, bilateral agreements and treaties).

**k. Integrated Management Plan (IMP)**

The proponent of a World Heritage Site must submit a draft integrated Management Plan as an annexure to the nomination dossier in line with format as outlined in the Operational Guidelines as well as section 24 of the WHCA.

**l. Requirements for the nomination of Trans-boundary properties and Serial properties**

Submission of the Trans-boundary properties and Serial properties should be in line with the above mentioned requirements as well as those set out on section III.C of the Operational Guidelines for the implementation of the World Heritage Convention

**6. PART 4: SUBMISSION TIMETABLE****a) Tentative List Timetable**

Proponents are encouraged to submit their nominations to the Department for Tentative Listing on or before 30 September of the year before the World Heritage Committee session of the subsequent year. The submission will then be subjected to the process as outlined in **Part 2: Tentative Listing**.

**b) Nomination Dossier Timetable**

TIMETABLE	PROCEDURES
<b>NATIONAL PROCESS</b>	
<b>28 February Year 1</b>	Deadline for receipt of draft nominations by the Department.
<b>March Year 1</b>	The Department to respond to the nominating Authority, Body or person concerning the receipt and completeness of the dossier.
<b>Mid March Year 1</b>	Consideration of the Nomination Dossier by the SAWHCC  SAWHCC is a body established by the Minister in terms of section 6(2) of the WHCA to assist in identifying places of potential cultural and natural heritage and investigating the desirability of nominating such places for inclusion on the World Heritage List

<b>April - July Year 1</b>	The Department to respond to the nominating Authority, Body or person concerning the outcomes and recommendations of the SAWHCC.
<b>August – December Year 1</b>	<b>Cabinet Process</b> Nomination Dossier would be subjected to Cabinet Process as determined by the Cabinet Timetable
<b>January – August Year 2</b>	<b>Public Participation</b> A gazette Notice would be published informing the public of the State Party's intention to submit the Nomination Dossier to UNESCO for public knowledge and comments.
<b>1 September Year 2</b>	Deadline by which the Department informs the proponent of the nomination whether it is considered to contain all the relevant information to ensure a successful submission to UNESCO for Completeness Check  In the case where the Department is satisfied, the nomination dossier will subsequently be sent to UNESCO for further processing or consideration before 1 February of the following year.
<b>1 September – 15 November Year 2</b>	If necessary, the relevant proponent may be requested to submit additional information as proposed by the Department/ SAWHCC and/or UNESCO
<b>15 November – 15 December Year 2</b>	Endorsement of additional information as requested above by SAWHCC and the Department
<b>January – Year 3</b>	Final Submission of the nomination dossier and endorsement by the Minister  <u>Number of printed copies required</u> <ul style="list-style-type: none"> <li>• Nominations of cultural properties (excluding cultural landscapes): 3 copies</li> <li>• Nominations of natural properties: 4 copies</li> <li>• Nominations of mixed properties and cultural landscapes: 5 copies</li> </ul> <u>Paper and electronic format</u> Nominations shall be presented on A4-size paper (or "letter"); and in electronic format (diskette or CD-ROM). At least one paper copy shall be presented in a loose-leaf format to facilitate photocopying, rather than in a bound volume.  The Department to submit the nomination dossier timeously to the Centre in Paris to arrive not later than 1 February of Year 2.
<b>INTERNATIONAL PROCESS (UNESCO WHC)</b>	
<b>August – November Year 3</b>	UNESCO Advisory body Technical Evaluation of the Site  The Advisory Bodies will evaluate whether or not properties nominated by States Parties have Outstanding Universal Value, meet the



	<p>conditions of integrity and (when relevant) of authenticity and meet the requirements of protection and management.</p> <p>The Advisory Bodies to the World Heritage Committee are ICCROM (the International Centre for the Study of the Preservation and Restoration of Cultural Property), ICOMOS (the International Council on Monuments and Sites), and IUCN - the International Union for Conservation of Nature.</p>
<b>June – July Year 4</b>	<p>World Heritage Committee meeting –</p> <p>The World Heritage Committee decides whether a site should or should not be inscribed on the World Heritage List, referred or deferred.</p>

**Submission to the Department:**

Digital and a printed copy should be sent for the attention of the Director: Protected Areas Multilateral Programmes using the following address:

Department of Forestry, Fisheries and the Environment

Private Bag X447

**PRETORIA**

0001

Email: [TNtloko@dffe.gov.za](mailto:TNtloko@dffe.gov.za) and/or [NBhenqu@dffe.gov.za](mailto:NBhenqu@dffe.gov.za)

**Annexure 1****Checklist – Tentative List**

<b>NO.</b>	<b>ITEM (S)</b>	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
1.	The Format (Annexure 2) of the Operational Guidelines for the implementation of the World Heritage Convention	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
2.	Proposed Boundary (Core and Bufferzone – Buffering mechanism in case wherein Bufferzone will not be designated	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
3.	Formal Structure or Management Arrangements	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
4.	State of Conservation and current conservation management plans	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
5.	Proof of Stakeholder Consultation with all relevant and affected stakeholders	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
6.	Knowledge management system and/or preliminary bibliography	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
7.	Land ownership (information to reflect the ownership as recorded in the Deeds Office including the contact details of the registered landowner/s)	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
8.	Land tenure system (land claims/ land use activities, communal land use), where applicable;	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
9.	Formal Protection ( Natural, Cultural, and Mixed Heritage Sites in terms of NEMPAA and/or NHRA)	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
10.	Transboundary Sites ( ( Portion that falls outside the RSA should also have formal protection and have full support by both State Parties)	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>
11.	Clear indication on whether the proposed site overlaps with any site declared in terms of other Culture and Nature Conventions	<b>Completed <input type="checkbox"/></b>	<b>Not Applicable <input type="checkbox"/></b>

**Checklist – Nomination Dossier**

<b>NO</b>	<b>ITEM</b>	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
1.	The Format as outlined in (Annexure 5) of the Operational Guidelines	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
2.	Geographical Data	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
3.	Land Ownership and Tenure	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
4.	Land use	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
5.	State of Conservation of the property	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
6.	Financing	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
7.	Stakeholder Consultation Plan and Report	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
8.	Protection and Management Arrangement	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
9.	Socio- economic and tourism benefits	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
10.	Linkages with other programmes of Government, International	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
11.	Integrated Management Plan (IMP)	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>
12.	Requirements for the nomination of Trans-boundary properties and Serial properties as set out on Section III.C of the Operational Guidelines	<b>Completed</b> <input type="checkbox"/>	<b>Not Applicable</b> <input type="checkbox"/>

